

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
MARCH 17, 2015**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:05 pm at the City Offices, 8123 Main Street.

ROLL CALL

Commissioners Present: Becky Murillo, Toni Henkemeyer, Ellen Han, Katie Koch, John Coy, and Julie Knight

Commissioners Absent: Randy Hermann

Other Present: Courtney Nicholls, City Manager

APPROVAL OF THE MINUTES

Staff needs to switch Ellen Han and Katie Koch in the minutes from February.

Motion by Han, Seconded by Henkemeyer to approve the minutes from February 17, 2015 with changes.

Motion Adopted

APPROVAL OF AGENDA

Motion by Koch, Seconded by Murillo to approve the agenda as presented.

Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

Ian Bell from the Eagle Scouts discussed performing an Eagle Scout project regarding stairs and benches.

Becky asked about funding for the project and would this be provided by the Eagle Scouts? Courtney stated that there were no barriers to adding stairs to the walk way.

Motion by Koch, Seconded by Murillo to approve the walkway stair concept in Mill Creek Park South, in the area that is mowed.

Motion Adopted

Ian will return to Parks Commission with complete drawings and plans.

REPORTS AND COMMUNICATION

A. CHAIR

Becky Murillo reported that SRSly would like to hold SRSly Cinema a few nights on Fridays.

B. COMMISSIONERS AND EX-OFFICIO

Tree Board – John reported that West Ridge tree trimming is planned for this year. Two trees will be planted at Arbor Day on the Mill Creek South hill. He also mentioned that there will be a seedling tree give away for Arbor Day – April 24th. John Coy stated that it is the Tree Board's plan to plant 20 street trees this summer. These trees are available for citizens.

City Council – Julie Knight provided an update on new City offices and fire hall facilities. The second town hall meeting for facilities will be on April 25, which will include small group discussion.

She also reported that the area of Mill Creek south may be impacted by plans to sell property just in-front of the park to a developer in order to build condominiums or apartments.

C. STAFF REPORT

Courtney Nicholls stated that the Community Park Path was out to bid in conjunction with the Public Works driveway. John asked about pavers with the ability to drive on.

Courtney stated that the Board must finish the Master Plan by April 1, 2016 in order to be eligible for grant funding. We should work on grant applications to trust fund and transportation alternatives program in 2016.

OLD BUSINESS

A. EDISON STREET PARK PLAY EQUIPMENT

Becky Murillo stated that Justin will go to the School Board meeting on March 23rd, then Becky and Justin will meet with the neighbors after the school board meeting.

Julie reported that she spoke to Old National Bank representative Shawn Pierrel regarding their interest in providing funding or a group to contribute to the community build day.

Becky asked about art work for Lion's Park. Courtney reported that the Lion's Club is still debating what art to place in the park.

B. RFP FOR RAIN GARDEN MAINTENANCE

Covered in staff report.

C. DISCUSSION OF 2015 EASTER EGGSTRAVAGANZA

Becky mentioned that she took eggs and non-food trinkets to Wellness Center.

Discussion regarding hunt area locations and to make area bigger. The event needs new signs for age groups 0-4 and 5 and up. Bruce and Hannah Whitley will be bringing rabbits for petting.

Other information regarding the event

- The Girl Scouts and the Senior Center will fill eggs
- We are planning for 4,000 eggs this year
- Volunteers should be at the Park at 8:30 am

- John Coy will announce when the event starts
- Jusin and Courtney will handle tickets
- Girl Scouts will be available for face painting
- Toni will purchase pails for chalk

D. DISCUSSION OF: PARK MAINTENANCE REQUESTS

Julie mentioned that trash cans need to be emptied.

E. DISCUSSION OF 2015 – 2020 PARKS AND RECREATION MASTER PLAN UPDATE

Discussion regarding the need to incorporate new ideas such as connectivity and projects involving connections to trails and parks.

Katie suggested that we may want to summarize what was accomplished in the last Master Plan

Discussion regarding the importance of Central Street water areas and boat launch to be added to the Master Plan.

NEW BUSINESS

Julie indicated that Old National Bank would like a letter from the Parks and Recreation Commission indicating what it will need for the Edison Street Park.

Becky stated that after we receive School Board approval and have established a budget, then the Commission can send a letter to Old National Bank.

The Commission agreed that for future business, it would like to see: a debrief on the Easter Eggstravaganza; Edison Street Park; Master Plan Updates; and Park Maintenance Requests.

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

ADJOURNMENT

Motion by Murillo, Seconded by Henkemeyer to adjourn at 8:30 pm

Justin Breyer
Assistant to the City Manager